

Decisions of the Special General Functions Committee

3 May 2017

Members Present:-

Councillor Joan Scannell (Chairman)

Councillor Alison Moore
Councillor Ammar Naqvi

Councillor Barry Rawlings
Councillor Daniel Thomas

Apologies for Absence

Councillor Wendy Prentice

Councillor Richard Cornelius

1. ABSENCE OF MEMBERS

Apologies were received from Councillor Wendy Prentice and Councillor Richard Cornelius.

2. DISCLOSABLE PECUNIARY INTERESTS AND NON PECUNIARY INTERESTS

None.

3. REPORT OF THE MONITORING OFFICER (IF ANY)

None.

4. PUBLIC QUESTION AND COMMENTS (IF ANY)

None.

5. MEMBERS ITEM (IF ANY)

None.

6. SENIOR MANAGEMENT RESTRUCTURE

The Chief Executive and Head of Paid Service introduced the report which detailed the proposed changes to the senior management structure affecting the Commissioning Group and Delivery Units.

He clarified that the structure would come into effect as of 1st June 2017, following the close of consultation. As such recommendation 2 is amended as follows: The committee agrees;

- 2. The implementation of the restructure in accordance with the 'Proposed Structure' chart at Appendix 1 of this report with effect from ~~1st April 2017~~ 1st June 2017.**

He further explained that Council only need approve the appointment of the Head of Paid service. Therefore the appointment of the Director of Finance as Chief Finance Officer and Section 151 Officer could be agreed by this Committee.

As such recommendation 4 is amended as follows: The committee agrees;

4. ~~Recommend to Council that~~ The **appointment of the Director of Finance in the new structure (formerly Director of Resources) is appointed as Chief Finance Officer and Section 151 Officer.**

He drew the Committee's attention to the circulated addendum report which set out the proposal to separate the Monitoring Officer role from the Director of Assurance and explained the rational for doing so (this forming an additional 5th recommendation). He confirmed that further proposals setting out the roles and responsibilities would be brought back to this Committee.

Regarding the role of the Director of Commercial Services and responsibilities that fall within that role as set out in paragraph 6.4 the Committee sought clarification as to whether the '*.....shared service partners*' included HB Public Law. The Head of Paid Service confirmed it did.

RESOLVED that the General Functions Committee approves:

1. **The deletion of three posts from the Council's establishment, and the realignment of the senior management structure as set out in Section 6.5 of this report.**
2. **The implementation of the restructure in accordance with the 'Proposed Structure' chart at Appendix 1 of this report to with effect from 1st June 2017.**
3. **The implementation of the senior salaries review, pay progression arrangement and annual pay awards as outlined at paragraph 6.6 including the salaries for the posts in the proposed structure.**
4. **The appointment of the Director of Finance in the new structure (formerly Director of Resources) as Chief Finance Officer and Section 151 Officer.**
5. **That in addition to the proposals set out in section 6.5 of the main report the Committee agrees the further proposal to separate the Monitoring Officer role from the Director of Assurance role.**

7. ANY ITEM(S) THAT THE CHAIRMAN DECIDES IS URGENT

The Chief Executive and (Acting) Returning Officer introduced the report which advised the Committee of two 'emergency' temporary changes to polling places undertaken in preparation for Parliamentary General Election on 8 June 2017.

The changes were necessitated as result of the 'snap' election called by the Prime Minister on 18 April 2017. The 'emergency' temporary changes to two further polling places were as follows:

- CFC – Totteridge: St John's Hall has changed ownership. This has therefore been moved to Queenswell Infants School, Sweets Way, Friern barnet Lane, London N20 0NQ

- FIB - East Finchley: East Finchley Library is undergoing refurbishment. This has therefore been moved Martin School (Sports Field Building) Plane Tree Walk, N2 9JP

The Committee requested that details of the changes are clearly communicated and visibly sign posted to ensure members of the public are correctly directed to the polling places.

RESOLVED - That the General Functions Committee note the changes set out in Appendix A that have been undertaken by the (Acting) Returning Officer for use in the Parliamentary General Election on 8 June 2017.

The meeting finished at 6.25 pm